

NEWTON UPON DERWENT PARISH COUNCIL

2 Sunnycroft, Newton upon Derwent YO41 4DB
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Minutes of the Annual Meeting held on Wednesday 29th July 2020

The Meeting commenced at 7.45 pm

Open Forum

Present:

Councillors: Cllrs, Horsley, Burgess, Robinson, Wheeler & Readman

Officers: L Hill (Clerk)

Public: There were no members of the public present.

Apologies for absence None

Minutes of last meeting The minutes of the last full meeting and the extra-ordinary meeting were read and signed by the Chairman as a true record.

Declaration of interest None

Summary of year from outgoing Chairman.

Councillor Readman spoke about it being a strange year due to the Covid situation. There had been several planning issues, some which were still on-going). He thanked the Clerk for her support throughout the year. He thanked Cllr Wheeler for his sterling work in litter picking.

Appointment of new Chairman

Councillor Readman proposed Councillor Horsley as the new Chair and this was seconded by Councillor Wheeler.

Councillor Readman proposed Councillor Robinson as Vice Chairman and this was seconded by Councillor Horsley. All Councillor voted in agreement with this.

Devolved decision making.

On 19th March 2020, the Parish Council made a resolution to give devolved decision making authority to the Parish Clerk. After some discussion it was unanimously agreed that this resolution stay in place as the Coronavirus pandemic was still continuing and it would prove difficult to hold meetings. The Clerk confirmed she was willing to do this and reminded the Council that this devolved decision making authority did not include making monetary decisions.

The Clerk had provided a 3 page risk assessment guideline (produced by the National Association of Local Councils in July 2020). As Cllr & Mrs Horsley are church wardens they completed a Methodist Church covid-19 Risk Assessment prior to the meeting, which was to be held on their premises. It was agreed by the PC and given to the Clerk.

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16th February 2021

Matters arising

Pathway near River	ERYC will not be doing any work on the pathway whilst the covid situation is in place.
Wilberfoss Quarry	The Condition 5 (water) has not yet been signed off. There has been some movement. This has been nearly a year since the first sign off was applied for.
Streetscene work to do	Culverts to be put in late sept/oct – delayed so monitor that this work is done. Clerk asked Highways whom said they had dealt with items on their remit and had passed the other items onto other departments. Cllr Wheeler thought the urgent work had now been completed.
Carr Lane Collapse	Clerk sent a further e-mail to Highways management but not heard anything in response. Cllr Wheeler has also reported it. There has been a poor temporary job done.

Village upkeep:

Parking	No new issues reported
Footpaths/verges	No new issues reported
Roads	No new issues reported
Dog Fouling	No new issues reported

Correspondence: *all e-mailed to Councillors prior to meeting*

1. ERYC

- I. Appointing casual Vacancies during the Covid restrictions + update 8/4
- II. Remote meetings and removal of requirement to hold an AGM
- III. Town & Parish Council Charter Consultation
- IV. Coronavirus update dated 8/4 + 15/5
- V. Dealing with face to face meetings
- VI. Town & Parish Councils update
- VII. Public rights of way guidance
- VIII. Kexby Bridge stabilisation
- IX. Standards Committee agenda 28/7/20

2. OTHER

- I. ERNLLCA - newsletter 21/5 + 6/6
- II. PKF Littlejon advice on audit deadline delays etc. 24/3+22/4+24/4
- III. Letter from Greg Knight MP
- IV. Links to Local Govt support for small businesses
- V. The Two Ridings emergency funding support
- VI. NALC guidelines on holding person to person meetings

Above points noted.

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16th February 2021

Finance:

1. Bank Balances March to June 2020 bank statements were passed around the Councillors.
2. Expenses to be paid
Mrs L Hill –items paid for on behalf of PC, during lockdown totalling £767.52
le – Website - £150.00, ERNLLCA membership - £285.58, Welcome medical (defib battery & pads) - £331.94
Mrs L Hill – salary
3. Annual Audit – signing of Certificate of exemption (Page 3) and Annual Governance Statement (Page 5) documents, as per External Auditors requirement.
Accounts summaries to be displayed by 1st Sept. 2020, with a 4 week window for comments.
Full audited accounts to be produced by end Nov 2020.

Planning Applications:

Ash House, Village Farm Court, Newton upon Derwent – ref 20/02027/PLF
Erection of a new build on land to the east of Ash House.

The boundary of the Open Space appears to have been moved. According to the original plans, the boundary is nearer in line with the west side of the bungalow.

The property is too high when would be sited next to a bungalow and opposite a cottage. The Council would like to see the driveway access situated along Village Farm Court, for road safety reasons. The current driveway would exit onto Main St and would involve the removal of considerable mature thorn hedge.

Planning Applications approved or on-going

Oakwood Caravan site	ref 20/00991/CLP	pending
Westfield Cottage	ref 20/01091/PLF retrospective	refused
Currantberry Barns	ref 20/01377/PLF retrospective	approved
Whitelands Farm	ref 20/01475/PLF	approved
Land West of Whitelands Granary	Ref 20/01596/PLF	pending
The Brackens, Carr Lane	Ref 20/01746/PLF	pending
Holly Farm, Carr Lane	ref 20/01001/PLF	approved

Time and date of next meeting – TBC

Meeting closed at 9.15pm

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